

Health and Wellbeing projects and activities FUNDING APPLICATION

1. Applicant:

Name	Karl Bevis
Organisation	Wiltshire Music Centre
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2. Amount of funding required from the Area Board:

£0 - £1000	
£1001 - £5000	£1,500
Over £5000 (please note – our grants will not normally exceed £5000)	

3. Are you applying on behalf of a Parish Council?

Yes	
No	X

4. If yes, please state why this project cannot be funded from the Parish Precept?

5. Project title?

Celebrating Age

6. Project summary: (100 words maximum)

Celebrating Age Wiltshire Partnership led by Wiltshire Music Centre has been successful in obtaining a grant of £99,931 from Arts Council England to provide a programme of arts/cultural activities in 6 Wiltshire communities in libraries and community centre settings as well as potentially in outdoor space eg public parks. A Project Development Worker will develop a programme of work in each community in consultation with existing groups of older people and representatives of charities working with these groups. The programme will involve regular activity in library and other community settings such as:

- live performance with a focus on words
- engagement activities for music, dance, visual art.

The programme will be delivered in partnership with the arts/cultural organisations involved in the bid. We are seeking a small contribution from each Area Board where activity will be taking place.

7. Which Area Board are you applying to?

Royal Wootton Bassett & Cricklade

8. What is the Post Code of the place where your project is taking place?

SN4 7AX

9. Please tell us which themes best describe your project:

<input type="checkbox"/> Intergenerational projects	<input checked="" type="checkbox"/> Heritage, history and architecture
<input checked="" type="checkbox"/> Older People Support/Activities	<input type="checkbox"/> Inclusion, diversity and community spirit
<input checked="" type="checkbox"/> Carers Support/Activities	<input checked="" type="checkbox"/> Environment, recycling and green initiatives
<input checked="" type="checkbox"/> Promoting physical and mental wellbeing	<input type="checkbox"/> Sport, play and recreation
<input checked="" type="checkbox"/> Combating social isolation	<input type="checkbox"/> Transport
<input type="checkbox"/> Promoting cohesive/resilient communities	<input type="checkbox"/> Technology & Digital literacy
<input checked="" type="checkbox"/> Arts, crafts and culture	<input type="checkbox"/> Other
<input type="checkbox"/> Safer communities	

If Other (please specify)

10. About your project

Please tell us about your project (a strong application will address all of the following):

How does your project support local needs and priorities?

Celebrating Age is designed to create arts, culture and heritage activity for older people which is delivered in their own community settings in 6 local areas. The partnership includes Wiltshire Council Library Service as well as Age UK and cultural organisations. It will be managed by a Project Development Worker who will consult with local community groups sign posted by the Community Engagement Managers and other community workers to identify the sorts of projects that older people would like to see delivered. The project will also offer free tickets for the people who undertake local activity to attend events, performance and exhibitions in the partner venues.

In this way, it focusses on the priorities already identified by the Royal Wootton Bassett & Cricklade JSA in the re Community Matters' which identified local priorities for action in a similar consultative way. The Project Development

How many people do you expect to benefit from your project?

The project will be delivered over 3 years in 6 locations across Wiltshire, one of which is RWBasset. The aim is to have 10 monthly sessions in each location with 30-50 people attending the sessions. The same people may attend all sessions or there might be different people each month depending on the type of activity offered.

How will you encourage volunteering and community involvement?

The Project Development Worker will work with existing voluntary and community groups, including the Community Engagement Manager and local charities to identify how best to access the community in that area. Community groups will be used to decide what sort of activity is to be provided in the monthly session and also to identify the older people who may want to benefit from the activities.

How will you ensure your project is accessible to everyone (for example: people living with a disability or on low incomes, or vulnerable, or socially isolated etc.)?

The work will be offered free for the first two years to ensure that it is accessible to everyone, regardless of ability to pay. In the third year, the community groups can decide either to fundraise to support part of the costs, or to make a small charge for attendance. The activity will take place in libraries or other community facilities which are accessible to older and disabled people. The Project Development Worker will work with community workers and groups in each area to identify socially isolated people who may be encouraged to take part. The participants will also be able to access free tickets for events at the partner venues.

How will you work with other community partners?

The Project Development Worker will work with the Community Engagement Managers to understand the community partners in each location. They will then network with these partners to identify community needs and priorities so that a community group can choose the activities that will be offered.

11. Safeguarding

Please tell us about how you will protect and safeguard vulnerable people in your project (You must address all of the following):

- Please provide evidence of your commitment to safeguarding and promoting the welfare of older/vulnerable people and their carers.
- How do you make sure staff and volunteers understand their safeguarding responsibilities?
- Who in your organisation is ultimately responsible for safeguarding?

The Head of Creative Learning at Wiltshire Music Centre will be responsible for safeguarding and the Project Development Worker will follow the WMC Safeguarding Policy. All staff and creative leaders running sessions for the Celebrating Age project will be DBS checked. They will be briefed on the policy and trained as appropriate.

WMC is a professional arts organisation with a Creative Learning team delivering music education projects for all ages across the county. As such it is fully committed to safeguarding the young/old and vulnerable people it works with on a year round basis. WMC has been delivering this sort of work for almost 20 years and is very experienced in all aspects of safeguarding.

12. Monitoring your project.

How will you know if your project has been successful? *required field

WMC as part of its line management duties for the Project Development Worker, will create an evaluation model which will be based on seeking to identify social impacts and outcomes of taking part in the Celebrating Age activities such as reducing loneliness, increasing social confidence, developing new artistic, cultural or heritage skills and experience and increasing social interaction with other people outside the home.

The Project Development Worker will carry out evaluation at least twice a year with participants and activity leaders which will identify a baseline position and then movement from this every period. In this way it will be possible to identify if the project has successfully achieved the social outcomes sought.

13. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The annual cost of the project is between £60,000 and £70,000 a year for three years. Arts Council England are grant funding (committed) between 47% and 55% of the project depending on the year. A small contribution of £1,500 per year is being sought from each Area Board where activity will take place. If this is not possible, we will seek the funding from other local sources. The project seeks to establish groups in each area involved in choosing the activities. The Project Development Worker will aim to encourage these groups to continue after the

14. If this application forms part of a larger project (eg a community navigation project), please state what this project is and approximately how much the overall project will cost

The total Celebrating Age project will cost £201,991 over three years. This represents a leverage value for the Area Board of 45 times if funding is provided over the three year period.

15. Finance:

15a. Your Organisation's Finance:

Your latest accounts:

Month Year

Total Income:

£

Total Expenditure:

£ 873905

Surplus/Deficit for the year:

£ 2150

Free reserves currently held:

(money not committed to other projects/operating costs)

£ 127509

Why can't you fund this project from your reserves:

This is an Arts Council England funded project involving the Library Service, 5 major arts organisations in the county, Community First, Age UK and Wiltshire Museum and Salisbury Museum. All partners are supporting the project with facilities and/or tickets for events and community resource involvement.

We are a small community group and do not have annual accounts or it is our first year:

15b. Project Finance:

Total Project cost £ 201992

Total required from Area Board £ 1500

Expenditure £ Income £ Tick if income confirmed

NB. If your organisation reclaims VAT you should exclude VAT from the expenditure

(Planned Income [help](#))

(Planned project costs [help](#))

Proj Dev Worker	50260	Event tickets donator	48000	<input checked="" type="checkbox"/>
Travel/Expenses	6870	Office Provision	3060	<input checked="" type="checkbox"/>
Office Costs	7172	Space Provision	18000	<input checked="" type="checkbox"/>
Marketing	2948	Other Area Boards	25500	<input type="checkbox"/>
Activity Delivery	60000	Arts Council Grant	99931	<input checked="" type="checkbox"/>
Event Tickets	48000	Participation Fees	6000	<input type="checkbox"/>
Space Hire	18000			<input type="checkbox"/>
Management	8742			<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
Total	201992	Total	200491	

16. Have you or do you intend to apply for a grant for this project from another area board within this financial year? *required field

- Yes
- No

17. Please list which area boards you are intending to apply, including this one (You can apply to a maximum of 3 Area Boards for the same project in a financial year) *required field, if Yes to Q11.

Project is different in each of the 6 areas: Trow br', Calne, Salis

18. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request (You DO NOT need to send these documents to us):

Quotes:

- I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

- For projects over £50,000: I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

- I will make available on request the organisation's **latest accounts**

Constitution:

- I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

- I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

- I will make available on request evidence of ownership of buildings/land
- I will make available on request the relevant planning permission for the project.
- I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

- I confirm that the information on this form is correct, any award received will be spent on the activities specified.

